

EVERYDAY LIFE

Age: Teenager/Adult

Level: Pre-intermediate (A2)

Time: 45 minutes

Activity: In this lesson, students will:

1. talk about jobs;
2. do a task based around job adverts;
3. write a job advert.

Language focus: vocabulary for jobs; requirements for jobs; must for obligation

Materials: one copy of the worksheet per student



Ask students to look at Exercise 3. They work in pairs and write a job advert, including the type of job and the job requirements. Depending on the age and make-up of your class, you could encourage them to make the adverts realistic, or imaginative and fun. You could then ask them to either read out their adverts, or stick them on a classroom wall. Which job would students like to apply for? You could ask them to write their applications for homework.



TECH TIP: As an alternative to handwriting their job ads, students could type and post their job adverts on a class blog or private community, such as Edmodo or Google+, to mimic an online job board. Encourage students to comment on the ads to ask further questions about the jobs, or even post their job applications as replies. Or, as an alternative, you could choose one job advert and ask students to email you their applications. Then, in the next class, share the applications and discuss which candidate most deserves the job!

PROCEDURE

Warmer: Ask students some questions about jobs. For example: What was your first job? (Or, if your class are teens, Do you have a part-time job?) What are some typical jobs in your country? What's the best way to find a job?

Hand out the worksheet. Ask students to look at Exercise 1, which contains advice about finding a job. They should put the steps in the right order individually. Check answers as a class, allowing students to correct each other if they initially get things wrong.

Key:

1. See what jobs are available.
2. Choose a job that you can do.
3. Apply for the job.
4. Go for an interview.
5. Wait to hear the decision.
6. If you get the job, start work.
7. If you don't get the job, go back to the first step.

Ask students where they might look to find a job. (Suggested answers could be: in a newspaper, on a student noticeboard, in shop windows, word of mouth, or online.) Ask them to look at Exercise 2. Students read the first four ads and write the name of the job in each one.

Students then work in pairs and write the job requirements for the last three ads.

Key:

bicycle messenger/courier; waiter/waitress; instructor;
au pair/nanny/babysitter; students' own answers

EVERYDAY LIFE

JOB ADVERTS

WORKSHEET

EXERCISE 1: GETTING A JOB

How do you get a job? Read the advice below, and put it in the right order.

- Wait to hear the decision.
- If you don't get the job, go back to the first step.
- See what jobs are available.
- Go for an interview.
- If you get the job, start work.
- Apply for the job.
- Choose a job that you can do.

EXERCISE 2: ONLINE ADS

Look at the first four job adverts below. What are the jobs? Write your answer in each space. When you have finished, look at the three blank ads. Can you write a job description for each?

Bicycle _____ needed urgently!

You must have a bicycle and a helmet. You must know the city centre well. You must know how to ride fast and safely. You must be physically fit. No experience necessary.

London

Top-class New York restaurant needs _____

Good pay and tips. Work evenings and weekends. You must have a good memory. You must have a professional appearance. No piercings! You must speak English. Experience required.

New York

Exclusive gym looking for aerobics _____

You must be physically fit. You must know how to dance and do aerobics. You must be friendly and have a good attitude. Work mornings and evenings. Experience required.

Manchester

Hollywood star needs _____ to take care of six-month-old baby.

Excellent pay and long hours. You must be very patient. You must have lots of experience with young children. Excellent references needed.

Los Angeles

Tour guide wanted for _____

Lifeguard wanted for Malibu Beach, California.

English teacher required to teach Latin pop stars.

