



Welcome to my town

MEMO

From: Mr Johnson

To: Tour planning department

Re: Tour for young group from the USA

We have been asked to prepare a one day tour of our town for a group of 20 college students from the United States. They particularly want to see:

- some historical sites
- some good places for shopping
- a museum
- the night life, especially bars and restaurants
- some local culture

Could you prepare suggestions for me in writing as soon as possible? The students will be visiting next week so it is very important that we have some ideas as soon as possible.

Unit 10B



Teacher's Notes

Welcome to my town

Interaction

Pair work or group work

Aim

To practice giving suggestions.

Time

25–40 minutes depending on class size

Skills

Speaking
Listening
Writing

Grammar and functions

Review of various grammar points

Vocabulary

Tourism

Preparation

Photocopy one worksheet for each pair of students. Each pair will also need a separate piece of paper on which to write.

Procedure

- 1 Ask students to imagine that they have a visitor who has never been to their town before. They have one hour to show the visitor one place only. What would they choose and why? Ask for several suggestions.
- 2 Ask students to get into pairs.
- 3 Give each pair a copy of the worksheet.
- 4 Have pairs read the memo and discuss what to include in the tour.
- 5 Set a time limit of ten minutes.
- 6 Students then work together in their pairs to write their tours.
- 7 Each pair reads their version aloud.
- 8 The whole class decides on which parts of each tour are the best and puts together a final version which is a combination of several groups' ideas.

Option

Depending on class size, the first part of this exercise could be done as pairs or groups.

Additional ideas

Have the class write up the final version to make a guide book.